



El Dorado County Transportation Commission  
2828 Easy Street, Suite 1  
Placerville, CA 95667  
(530)642-5260  
www.edctc.org

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## AGENDA

Regular Meeting

El Dorado County Board of Supervisors' Chambers  
330 Fair Lane, Building A, Placerville, CA 95667

**Thursday, February 6, 2025, 2:00 PM**

*(or immediately following the Transit meeting, if after 2:00)*

## COMMISSIONERS

**Council Members Representing the City of Placerville**

John Clerici, Jackie Neau, David Yarbrough

**Supervisors Representing the County of El Dorado**

Greg Ferrero, Lori Parlin, George Turnboo,  
Brian Veerkamp

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**Agendas, Supplemental Materials and Minutes of the Commission are available on the internet at:**

<https://www.edctc.org>. Public records, related to an agenda item that is distributed less than 72 hours before this meeting, are available for public inspection during normal business hours at the Agency office and will be made available to the public on the Agency website.

## **PUBLIC PARTICIPATION PROCEDURES:**

The EDCTC Meeting will be conducted as an in-person meeting at the location noted above. In addition, a remote teleconference address is listed for the public's convenience and in the event a Commissioner requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f).

Public comment will be open for each agenda item, and citizens may comment virtually through Zoom utilizing the "raise hand" function. If you are participating by phone, please dial \*9 to "raise hand". The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Your comments must pertain to the subject at hand and are limited to no more than three minutes. By participating in this meeting, you acknowledge that you are being recorded. Please be advised that if a Commissioner is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom connection malfunctions for any reason, the Commission reserves the right to conduct the meeting without remote access.

If you choose not to observe or listen to the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 PM, Monday, February 3rd, to the Secretary to the Commission [dkeffer@edctc.org](mailto:dkeffer@edctc.org). Your comment will be placed into the record and forwarded to the Commissioners. They may or may not be read at the meeting on your behalf.

The El Dorado County Transportation Commission is committed to ensuring that persons with disabilities are provided with the resources to participate in its public meetings. Please contact the Secretary to the Commission if you require accommodation at 530.642.5260 or email [edctc@edctc.org](mailto:edctc@edctc.org).

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Phone: 1-669-219-2599

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## **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

### **CEREMONIAL MATTERS**

#### **ELECTION OF CHAIR AND VICE CHAIR (DELORIA)**

REQUESTED ACTION: Elect a Chair and Vice Chair to serve until the first meeting of 2026.

### **ADOPTION OF AGENDA AND CONSENT CALENDAR**

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

### **CONSENT CALENDAR**

- 1. MINUTES FOR THE DECEMBER 5, 2024, COMMISSION MEETING (KEFFER)**  
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the December 5, 2024, Commission meeting.
- 2. NOVEMBER THROUGH DECEMBER 2024 CHECK REGISTER (KEFFER)**  
REQUESTED ACTION: Receive and file the November through December 2024 Check Register.
- 3. DISPOSITION OF CITIZEN PARTICIPATION PROCESS COMMENTS (BARTON)**  
REQUESTED ACTION: None. This item is for information only.
- 4. FINAL US 50 CAMINO SIGNAGE AND WAYFINDING – ACCESS MITIGATION PLAN (DELORIA)**  
REQUESTED ACTION: Accept as final the US 50 Camino Signage and Wayfinding – Access Mitigation Plan.

### **OPEN FORUM**

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

### **BUSINESS ITEM**

- 5. FISCAL YEAR 2025/26 DRAFT OVERALL WORK PROGRAM AND BUDGET (THOMPSON)**  
REQUESTED ACTION: Authorize staff to release the Fiscal Year 2025/26 Draft Overall Work Program and Budget to the California Department of Transportation for circulation, review, and comment.
- 6. CALIFORNIA ASSOCIATION OF COUNCILS OF GOVERNMENTS (DELORIA)**  
REQUESTED ACTION: Designate a voting delegate to represent El Dorado County Transportation Commission on the California Association of Councils of Governments Governing Council. The Commission may choose to reaffirm Commissioner John Clerici or select a new representative.

### **INFORMATION ITEM**

- 7. FREEWAY SERVICE PATROL 2024 REPORT (KEFFER)**  
REQUESTED ACTION: None. This item is for information only.

**EXECUTIVE DIRECTOR'S REPORT**

**SOUTH LAKE TAHOE - CALTRANS - COMMISSIONER COMMENTS**

**ADJOURNMENT**

The next regular meeting is scheduled for 2:00 PM on March 6, 2025, at 330 Fair Lane Placerville, California.

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**CEREMONIAL MATTERS**

**STAFF REPORT**

**DATE:** FEBRUARY 6, 2025  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** WOODROW DELORIA, EXECUTIVE DIRECTOR  
**SUBJECT:** ELECTION OF CHAIR AND VICE CHAIR

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**REQUESTED ACTION**

Elect a Chair and Vice Chair to serve until the first meeting of 2026.

**BACKGROUND**

In accordance with the Rules and Bylaws of the El Dorado County Transportation Commission (EDCTC), Article II Officers – Section 2.1 Election of Chairperson and Vice Chairperson, the Chairperson and Vice Chairperson shall be elected at the first meeting of each calendar year.

***Chairperson Duties***

*The Chairperson shall preside and preserve order at all regular and special meetings of the Commission. The Chairperson shall state every question coming before the Commission, announce the decision of the Commission on all subjects, and decide all questions of order without debate, subject to an appeal to the Commission on which a member shall speak but once, the Chairperson having precedence in speaking on question of order. In addition, the Chairperson shall make all Committee appointments with the concurrence of the Commission.*

***Vice Chairperson Duties***

*In the absence of the Chairperson, the Vice Chairperson may perform duties and obligations of the office of Chairperson.*

***Ad Hoc Committees:*** *The Chair and Vice Chair will represent the Commission on the following Committees: Administrative and Human Resources Committee, Budget Review Committee, and Audit Review Committee.*

**DISCUSSION**

The Rules and Bylaws do not identify a specific rotation for Chair and Vice Chair; however, the EDCTC custom is that the Vice Chair ascends to Chair. Further, EDCTC custom is that the Vice Chair represents the alternate jurisdiction as the Chair. As the 2024 Chair was a representative from El Dorado County, a typical rotation would be to elect a Chair from the City of Placerville.

Approved for Agenda:



Woodrow Deloria, Executive Director

## CONSENT CALENDAR

### STAFF REPORT

**DATE:** FEBRUARY 6, 2025  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION  
**SUBJECT:** DECEMBER 5, 2024 COMMISSION MEETING

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### REQUESTED ACTION

The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes (Attachment A) for the December 5, 2024 Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: December 5, 2024 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

**Councilmembers Representing City of Placerville:** John Clerici, Jackie Neau, David Yarbrough

**Supervisors Representing El Dorado County:** Lori Parlin, Wendy Thomas, George Turnboo

Woodrow Deloria, Executive Director

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## **ACTION MINUTES**

Regular Meeting, Thursday, December 5, 2024, 2:00 PM

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### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Thomas called the meeting to order at 2:04 PM and Chair Thomas led the Pledge of Allegiance.

ATTENDANCE: Chair Thomas, Vice Chair Neau, Commissioners, Clerici, Turnboo, Yarbrough, and Caltrans Ex Officio Alex Fong. ABSENT: Commissioner Parlin and South Lake Tahoe Ex Officio Cody Bass

### ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments received.

**ACTION: Vice Chair Neau made a motion to adopt the agenda and to approve or adopt items 1 through 7 on the Consent Calendar. The motion was seconded by Commissioner Clerici which carried as follows:**

**MOTION/SECOND: Neau/Clerici**

**AYES: Clerici, Neau, Thomas, Turnboo, Yarbrough**

**ABSTAIN: None**

**NOES: None**

**ABSENT: Parlin**

1. MINUTES FOR THE NOVEMBER 7, 2024, COMMISSION MEETING  
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the November 7, 2024, Commission meeting.
2. OCTOBER 2024 CHECK REGISTER  
REQUESTED ACTION: Receive and file the October 2024 Check Register.
3. 2025 COMMISSION CALENDAR  
REQUESTED ACTION: Consider and adopt the meeting calendar for 2025 and cancel the July 3<sup>rd</sup> meeting.
4. DESIGNATE A REPRESENTATIVE FOR THE 2025 CAP-TO-CAP ADVOCACY EFFORT  
REQUESTED ACTION: Designate the Executive Director to represent El Dorado County Transportation Commission at the 2025 Cap-to-Cap advocacy effort, in Washington D.C., scheduled for May 3 through May 7, 2025.
5. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2024/25 JULY THROUGH SEPTEMBER REPORT  
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2024/25 July-September Report.

6. SOCIAL SERVICE TRANSPORTATION ADVISORY COUNCIL APPOINTMENTS  
REQUESTED ACTION: By motion, appoint one member to the Social Service Transportation Advisory Council for a three-year term.
7. PROFESSIONAL SERVICES AGREEMENT FOR OFFICE COPIER/PRINTER  
REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement with WiZiX for a five-year equipment lease for a not-to-exceed amount of \$18,000, including a maintenance agreement.

#### NOTICED PUBLIC HEARINGS – 2:00 PM Allotted Time

*Chair Thomas opened the hearing at 2:06pm.*

8. TRANSPORTATION DEVELOPMENT ACT CITIZEN'S PARTICIPATION PROCESS FOR PUBLIC TRANSPORTATION  
REQUESTED ACTION:
  - Open public hearing regarding public transportation
  - Accept public comment
  - Close public hearing
  - Refer comments received to the Social Services Transportation Advisory Council for review

Comments were received from Paige Potor, Glenda Williams, and Chris A.

*Chair Thomas closed the hearing at 2:11pm.*

#### OPEN FORUM

There were no public comments received.

#### BUSINESS ITEMS

9. FISCAL YEAR 2023/24 AUDIT REPORTS  
REQUESTED ACTION: Receive and file the Fiscal Year 2023/24 Audit Reports.

There were no public comments received.

**ACTION: Chair Thomas made a motion to authorize the requested action as stated. The motion was seconded by Commissioner Turnboo which carried as follows:**

**MOTION/SECOND: Thomas/Turnboo**  
**AYES: Clerici, Neau, Thomas, Turnboo, Yarbrough**  
**ABSTAIN: None**  
**NOES: None**  
**ABSENT: Parlin**

10. GOALS AND OBJECTIVES FOR CALENDAR YEAR 2025  
REQUESTED ACTION: Adopt the Calendar Year 2025 Goals and Objectives for the Executive Director as established during today's discussion.

There were no public comments received.

**ACTION: Commissioner Clerici made a motion to authorize the requested action as stated. The motion was seconded by Vice Chair Neau which carried as follows:**

**MOTION/SECOND: Clerici/Neau**

**AYES: Clerici, Neau, Thomas, Turnboo, Yarbrough**

**ABSTAIN: None**

**NOES: None**

**ABSENT: Parlin**

### INFORMATION ITEMS

11. US 50 CAMINO SIGNAGE AND WAYFINDING – ACCESS MITIGATION PLAN  
REQUESTED ACTION: No action required.

There were no public comments received.

### EXECUTIVE DIRECTOR'S REPORT

### SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

### RECESS TO CLOSED SESSION

*The Commission recessed to Closed Session at 3:00pm*

10. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION: EXECUTIVE DIRECTOR
11. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR: COMMISSION DESIGNATED REPRESENTATIVE: COMMISSION CHAIR, UNREPRESENTED EMPLOYEE: EXECUTIVE DIRECTOR

### RECONVENE TO OPEN SESSION AND CONFIDENTIAL CLOSED SESSION REPORTS

*The Commission reconvened to Open Session at 3:20pm. There was no action reported.*

### ADJOURNMENT

The meeting was adjourned at 3:20PM.

The next regular meeting is scheduled for 2:00pm on February 6, 2025, at 330 Fair Lane Placerville, California.



**CONSENT CALENDAR**

**STAFF REPORT**

**DATE: FEBRUARY 6, 2025**  
**TO: EL DORADO COUNTY TRANSPORTATION COMMISSION**  
**FROM: DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION**  
**SUBJECT: NOVEMBER THROUGH DECEMBER 2024 CHECK REGISTER**

**REQUESTED ACTION**

Receive and file the November through December 2024 Check Register (Attachment A).

**BACKGROUND AND DISCUSSION**

The attached check listing includes payments that merit further explanation:

<i>LSC Transportation Consultants, Inc</i> .....	\$5,778.00
<i>LSC Transportation Consultants, Inc</i> .....	\$5,175.00
Triennial Performance Audit professional services October through November 2024. The contract was approved at the September 5, 2024, EDCTC meeting.	
<i>Extreme Towing</i> .....	\$15,140.79
<i>Extreme Towing</i> .....	\$12,565.80
October through November 2024 professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 6, 2021, EDCTC meeting.	
<i>Richardson &amp; Company, LLP</i> .....	\$35,800.00
Professional services for the FY 2023/24 annual fiscal audit for EDCTC and El Dorado County Transit Authority including the Transportation Development Act Local Transportation Funds. This contract was approved at the March 7, 2024, EDCTC meeting.	
<i>Fehr &amp; Peers</i> .....	\$6,676.68
<i>Fehr &amp; Peers</i> .....	\$7,542.68
October through November 2024 professional services for the Next Generation Transportation Investments Strategy, Work Element 263. The contract was approved at the February 1, 2024, EDCTC meeting.	
<i>Found Design LLC/Merje</i> .....	\$36,586.93
<i>Found Design LLC/Merje</i> .....	\$8,496.20
October through December 2024 and Retention for professional services for the US 50 Camino Signage and Wayfinding - Access Mitigation Plan, Work Element 282. The contract was approved at the February 1, 2024, EDCTC meeting.	
<i>I.S. Tours</i> .....	\$4,595.00
Payment for the 2025 Capitol to Capitol program for Executive Director Deloria. This payment was approved at the December 5, 2024, EDCTC meeting.	

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: November through December 2024 Check Register

**El Dorado County Transportation Commission  
Check Register  
November - December 2024**

<u>Date</u>	<u>Name</u>	<u>Payment</u>	<u>Memo</u>
11/01/2024	Ameritas Life Insurance Corp.	543.00	November 2024 Dental
11/01/2024	Ameritas Life Insurance Corp.	72.20	November 2024 Vision
11/01/2024	Benefit Coordinators Corporation	235.88	November 2024 Life/Disability Premiums
11/01/2024	CalPERS Health	7,939.17	November 2024 Health Premiums
11/01/2024	Airespring	663.76	November 2024 Fiber optic internet
11/01/2024	Century Building Maintenance	500.00	October 2024 Building Maintenance
11/01/2024	De Lage Landen Financial Services	203.78	November 2024 Copy Machine Lease Payment
11/01/2024	LSC Transportation Consultants, Inc	5,778.00	* Project P246100 El Dorado 2024 TPAs
11/01/2024	RTS IT, Inc.	1,123.50	November 2024 ITCare Silver Service Plan
11/08/2024	Elan Financial Services - Visa DK	867.25	ADA Compliant Website, Office Expenses, Two months office phones
11/08/2024	Elan Financial Services - Visa JB	60.00	Office Subscription
11/08/2024	Elan Financial Services - Visa KT	157.23	Zoom, Copy machine maint, Parking Lot Security Light
11/08/2024	Elan Financial Services - Visa WD	29.00	Parking SACOG Meetings
11/08/2024	Extreme Towing	15,140.79	* October 2024 Freeway Service Patrol
11/08/2024	Roberts & Company, Inc.	300.00	October 2024 Accounting Oversight
11/08/2024	RTS IT, Inc.	2,016.00	Annual Office 365 licenses/RTS Cloud Backup
11/08/2024	RTS IT, Inc.	336.00	Annual Webroot Anti-Virus & Anti Malware
11/13/2024	CalPERS Retirement System	4,405.86	November 2024 Contribution #1
11/13/2024	CalPERS Retirement System	563.87	November 2024 PEPRA Contribution #1
11/20/2024	Umpqua Bank	88.19	September 2024 Analyzed Checking Fee
11/25/2024	Mountain Democrat	77.00	Public Notice RTP Public Hearing
11/25/2024	PG&E	327.76	10/10/24-11/07/24 Utilities
11/25/2024	Richardson & Company, LLP	35,800.00	* FY 2023/24 Fiscal Audits
11/25/2024	Rimrock Water Company	59.70	November 2024 Water + Dispenser
11/25/2024	Sharon Petersen	4,608.00	December 2024 Office Rent
11/25/2024	Sloan Sakai Yeung & Wong LLP	59.00	October 2024 Legal Services
11/25/2024	WiZiX Technology Group, Inc.	56.07	October 2024 Copy Machine Copies/Maintenance
11/25/2024	De Lage Landen Financial Services	203.78	December 2024 Copy Machine Lease Payment
11/27/2024	CalPERS Retirement System	4,405.86	November 2024 Contribution #2
11/27/2024	CalPERS Retirement System	563.87	November 2024 PEPRA Contribution #2
12/02/2024	Airespring	663.76	December 2024 Fiber optic internet
12/02/2024	Ameritas Life Insurance Corp.	543.00	December 2024 Dental
12/02/2024	Ameritas Life Insurance Corp.	72.20	December 2024 Vision
12/02/2024	Benefit Coordinators Corporation	235.88	December 2024 Life/Disability Premiums
12/02/2024	CalPERS Health	7,939.17	December 2024 Health Premiums
12/02/2024	Century Building Maintenance	500.00	November 2024 Building Maintenance
12/02/2024	Elan Financial Services - Visa DK	210.33	ADA Compliant Website & Office Expenses
12/02/2024	Elan Financial Services - Visa KT	55.85	Zoom meetings, Ream of copy paper
12/02/2024	Elan Financial Services - Visa WD	70.65	Reimbursed Expense
12/02/2024	RTS IT, Inc.	1,123.50	December 2024 ITCare Silver Service Plan
12/11/2024	CalPERS Retirement System	4,405.86	December 2024 Contribution #1
12/11/2024	CalPERS Retirement System	563.87	December 2024 PEPRA Contribution #1
12/11/2024	Extreme Towing	12,565.80	* November 2024 Freeway Service Patrol
12/11/2024	Fehr & Peers	6,676.68	* 9/28/24-10/25/24 Next Gen Transp Inv Strategy
12/11/2024	JS West Propane Gas	100.81	November 2024 Propane
12/11/2024	LSC Transportation Consultants, Inc	5,175.00	* EDCTC and EDCTA 2024 TPAs
12/11/2024	Roberts & Company, Inc.	370.00	November 2024 Accounting Oversight
12/11/2024	WiZiX Technology Group, Inc.	14.09	November 2024 Copy Machine Copies/Maintenance
12/17/2024	American Leadership Forum	300.00	Woodrow Deloria 2025 Dues
12/17/2024	Fehr & Peers	7,542.68	* 10/26/24-11/29/24 Next Gen Transp Inv Strategy
12/17/2024	Found Design, LLC	36,586.93	* Oct-Dec 2024 Camino Signage and Wayfinding
12/17/2024	Found Design, LLC	8,496.20	* Camino Signage and Wayfinding Retention
12/17/2024	I.S. Tours	4,595.00	* 2025 Cap to Cap W. Deloria 8389288
12/20/2024	Umpqua Bank	79.39	November 2024 Analyzed Checking Fee
12/23/2024	Sharon Petersen	4,608.00	January 2025 Office Rent
12/23/2024	PG&E	279.61	11/08/24-12/09/24 Utilities
12/23/2024	Sloan Sakai Yeung & Wong LLP	59.00	November 2024 Legal Services
12/24/2024	CalPERS Retirement System	4,405.86	December 2024 Contribution #2
12/24/2024	CalPERS Retirement System	563.87	December 2024 PEPRA Contribution #2
		<b><u>195,987.51</u></b>	

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**CONSENT CALENDAR****STAFF REPORT**

**DATE:** FEBRUARY 6, 2025  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** JERRY BARTON, SENIOR TRANSPORTATION PLANNER  
**SUBJECT:** DISPOSITION OF CITIZEN PARTICIPATION PROCESS COMMENTS

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**REQUESTED ACTION**

None. This item is for information only.

**BACKGROUND**

The Transportation Development Act (TDA) §99238.5 requires El Dorado County Transportation Commission (EDCTC), as the Regional Transportation Planning Agency, to ensure the establishment and implementation of a citizen participation process including provisions for at least one public hearing in the jurisdiction represented by the Social Services Transportation Advisory Council (SSTAC). Since the El Dorado County Transit Authority (EDCTA) currently claims all TDA funds for transit purposes, the formal unmet needs process and analysis referenced in the TDA Statutes and California Code of Regulations does not apply.

**DISCUSSION**

EDCTC conducted a citizen participation process public hearing for public transportation on December 5, 2024. EDCTC staff received two comments from the public during the public hearing. The comments were forwarded to the EDCTA for their consideration and are summarized as follows:

- 1) **Comment:** A regular user of El Dorado Transit wanted to buy a year's worth of bus passes but said riders are only permitted to buy three months of passes in advance and wanted to know why. The commenter also expressed a desire to be able to pay for a pass using a Smart Phone app.

**Response:** *The El Dorado County Transit Authority (El Dorado Transit) commented that they try to limit the amount of refunds for purchased passes. Restricting the advance purchase of passes to three months is intended to limit potential financial loss if a rider moves out of El Dorado Transit's service area or is no longer able to utilize their pass. Regarding paying for a pass with a Smart Phone app, El Dorado Transit is currently collaborating with other transit agencies in the Sacramento region to provide a Smart Phone app that will allow transit riders to purchase passes and bus fares across the Sacramento region, including within El Dorado Transit's service area.*

- 2) **Comment:** An eighteen-year-old transit-dependent rider and regular user of El Dorado Transit to travel from Folsom to Placerville via the 50 Express shared their appreciation for El Dorado Transit. They said that without public transit they cannot reach their desired destinations and that their life would be greatly impacted if El Dorado Transit's service was no longer available.

**Response:** *The El Dorado County Transit Authority (El Dorado Transit) commented that they appreciate the kind words and are proud to provide transit services to those in need across the county.*

Approved for Agenda:



Woodrow Deloria, Executive Director

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**CONSENT ITEM****STAFF REPORT**

**DATE:** FEBRUARY 6, 2025  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** WOODROW DELORIA, EXECUTIVE DIRECTOR  
**SUBJECT:** FINAL US 50 CAMINO SIGNAGE AND WAYFINDING – ACCESS MITIGATION PLAN

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**REQUESTED ACTION**

Accept as final the US 50 Camino Signage and Wayfinding – Access Mitigation Plan.

**BACKGROUND**

El Dorado County Transportation Commission (EDCTC) partnered with Caltrans, El Dorado County, the City of Placerville, local stakeholders, and businesses to secure grant funding for the development of the US 50 Camino Signage and Wayfinding – Access Mitigation Plan (Plan). EDCTC successfully obtained \$85,000 in Rural Planning Assistance funds from Caltrans in October 2023 to support the Plan. On December 7, 2023, EDCTC ratified an Advisory Committee to serve as the Plan's partnership and working group. On February 1, 2024, EDCTC awarded a contract to Found Design, LLC (d.b.a. MERJE) to perform the work.

**DISCUSSION**

The purpose of the Plan is to address and mitigate the impacts of the median barrier gap closures implemented as part of the US 50 Camino Safety Improvements project. The Plan aims to enhance traveler experience by providing clear, effective information and improved route choices for the millions of interregional visitors to the Camino area. It focuses on strategically designed signage and traveler information systems along US 50, spanning from Placerville to the Cedar Grove exit.

The signage plan includes an in-depth analysis of existing routes and identifies opportunities to improve access to the agricultural region of Camino/Apple Hill™ north of US 50. Additionally, the Plan incorporates wayfinding strategies to extend and integrate signage onto local roads, thereby dispersing traffic throughout the broader agritourism region instead of concentrating it on Carson Road.

The Draft Plan was presented to the public and to the EDCTC Commission during meetings on November 7 and December 5, 2024. Following these presentations, feedback from partner agencies and stakeholders was reviewed, integrated, and refined into the final Plan now submitted for approval.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: Final US 50 Camino Signage and Wayfinding – Access Mitigation Plan  
(provided under separate cover)

**BUSINESS ITEM****STAFF REPORT**

**DATE:** FEBRUARY 6, 2025  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** WOODROW DELORIA, EXECUTIVE DIRECTOR  
KAREN THOMPSON, ADMINISTRATIVE SERVICES OFFICER  
**SUBJECT:** FISCAL YEAR 2025/26 DRAFT OVERALL WORK PROGRAM AND BUDGET

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**REQUESTED ACTION**

Authorize staff to release the Fiscal Year (FY) 2025/26 Draft Overall Work Program and Budget to the California Department of Transportation (Caltrans) for circulation, review, and comment.

**BACKGROUND**

The Overall Work Program (OWP) and Budget is the primary management tool for El Dorado County Transportation Commission (EDCTC) and contains a description of the activities to be undertaken by EDCTC in the coming fiscal year along with detailed budget information. The attached draft OWP and Budget has been developed in compliance with the Caltrans guidance for Regional Transportation Planning Agencies and has been reviewed by the Technical Advisory Committee. It is expected that the draft OWP will undergo continued refinement as staff receives comments from the Commission and Caltrans.

**DISCUSSION**

The work elements in the OWP include on-going operations as well as one-time grant funded transportation planning efforts. The total Draft FY 2025/26 OWP and Budget is \$1,515,178.29. This year's proposed budget includes a cost-of-living adjustment (COLA), in accordance with the EDCTC's Personnel Policies and Procedures Manual, Section 8.4.4, Annual Cost-of-Living Adjustments. Per the Policy, the increase in the Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the Western Region was used to establish the COLA from December 2023 to December 2024. The Draft 2025/26 OWP and Budget reflects a 2.37% COLA. EDCTC staff has prepared fiscal projections which indicate that funding for current and future years can accommodate the COLA.

The Final OWP and Budget will be reviewed in detail with the Chair and Vice Chair in April and presented for adoption at the May 1, 2025, Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: Draft FY 2025/26 Overall Work Program and Budget

**BUSINESS ITEM****STAFF REPORT**

**DATE:** FEBRUARY 6, 2025  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** WOODROW DELORIA, EXECUTIVE DIRECTOR  
**SUBJECT:** CALIFORNIA ASSOCIATION OF COUNCILS OF GOVERNMENTS

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**REQUESTED ACTIONS**

Designate a voting delegate to represent El Dorado County Transportation Commission (EDCTC) on the California Association of Councils of Governments Governing Council (CalCOG). The Commission may choose to reaffirm Commissioner John Clerici or select a new representative.

**BACKGROUND**

CalCOG is comprised of 49-member organizations that serve as a council of government, metropolitan planning organization, regional transportation planning agency, or county transportation commission or authority. CalCOG serves as a convener, bringing together its members, the League of California Cities, and the California State Association of Counties, to share information on successful regional programs. CalCOG also works to assist each member agency in developing capacity to serve its member's needs for regional coordination and policy development.

Commissioner John Clerici has served as a voting delegate to the organization. The Executive Director participates on the CalCOG Directors Association of California (CDAC). CDAC meets on a regular basis (approximately every other month) to examine and discuss relevant regional, state, and federal issues, and serves as a staff resource and advisory body to the CalCOG Governing Council. EDCTC's annual CalCOG dues for the current fiscal year are \$4,004, which is based on a population factor.

**DISCUSSION**

The organization supports and improves the effectiveness of the membership in addressing regional issues such as transportation, air quality, financial, housing, environmental, economic, and related topics. This is achieved through education and information sharing among the members and with others, such as regulatory, funding, and decision-making entities. The group will advocate for issues of common interest.

Approved for Agenda:



Woodrow Deloria, Executive Director

## INFORMATION ITEM

### STAFF REPORT

**DATE:** FEBRUARY 6, 2025  
**TO:** EL DORADO COUNTY TRANSPORTATION COMMISSION  
**FROM:** DANA KEFFER, EXECUTIVE ASSISTANT/SECRETARY TO THE COMMISSION  
**SUBJECT:** FREEWAY SERVICE PATROL 2024 REPORT

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### REQUESTED ACTION

None. This item is for information only.

### BACKGROUND

On May 6, 2021, the El Dorado County Transportation Commission (EDCTC) entered into a Professional Services Agreement with Extreme Towing of Placerville to continue a Freeway Service Patrol (FSP) on US 50 in El Dorado County. FSP began on December 13, 2010 and operates from 6:30 AM to 9:00 AM and from 3:30 PM to 6:30 PM Monday through Friday. FSP is a congestion relief program which provides emergency tow and other services to the travelling public on US 50 from the El Dorado/Sacramento County line extending eastward to Greenstone Road. FSP is funded by the Capital Valley Regional Service Authority for Freeways and Expressways and the Caltrans FSP program. **No local funds are required to provide FSP service in El Dorado County.**

### DISCUSSION

EDCTC works closely with the California Highway Patrol (CHP) to administer the FSP. CHP performs tow truck operator and vehicle inspections, driver training, and monitors daily FSP operations. CHP provides inspection reports to and communicates with EDCTC regularly. EDCTC monitors the quality of FSP service through an online survey which each assisted motorist is directed to at the time of service. The survey offers the assisted motorist the opportunity to rate the quality of the service, make comments, and recommend improvements. To date, EDCTC has received many completed surveys, all of which highly praise the El Dorado County FSP. All survey responses rate the FSP as "excellent" and thank the EDCTC for providing the service. Some of the comments received include:

*"I was pulled over on the side of the freeway for a good 10-15 minutes because my truck had ran out of gas! As soon as I called someone my phone had died I wasn't sure if help was on the way I'm super thankful this man stopped and was considerate enough to help me. definitely saved my day. J. Bradford badge #31974."*

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*"Mike was courteous, friendly, efficient, knowledgeable....what more can a stranded passenger ask for? All we can repeat is thank you, thank you, thank you, thank you!"*

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*"Samuel Gipe showed up almost immediately after we pulled off the freeway. He was very informative about the FSP program and explained it in detail. He changed our tire with our spare following us to the next exit making sure we safely got off the freeway. This program will save lives!! Thank you CHP of El Dorado County!"*

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*"The FSP service I received today was outstanding. Mike and Sam were the most kind, caring and professional people I have met in a very long time. They were truly concerned for my safety. They changed my flat tire quickly and gave me tips on how to merge back onto the freeway safely. I had never heard of this service before*

today but am spreading the word of how outstanding a program like this is during rush hour traffic. They were my guardian angels today. I'm so grateful to Mike and Sam and FSP. Thank you."

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In addition to the online survey, EDCTC monitors the FSP by recording and monitoring specific details of the FSP duties performed. Each motorist assist is recorded via a mobile device application by the tow truck driver. The assist record includes information regarding the time and date, type of vehicle, location, and type and duration of assist performed. To date El Dorado County FSP service has been operating on par with many of the more urban FSP services. EDCTC collects and records this information monthly.

<b>El Dorado County Freeway Service Patrol Motorist Assist per Hour, January 1, 2024-December 31, 2024</b>			
<b>Month</b>	<b>Total Hours of Service</b>	<b>Number of Assists</b>	<b>Assists Per Hour of Service</b>
January	116.5	58	0.50
February	110.5	53	0.48
March	116.5	58	0.50
April	116.25	64	0.55
May	121	90	0.74
June	110.25	64	0.58
July	115.25	60	0.52
August	121	51	0.42
September	111	41	0.37
October	126.5	58	0.46
November	105.25	43	0.41
December	88.25	46	0.52
<b>Total</b>	<b>1358.25</b>	<b>686</b>	<b>0.504</b>

<b>El Dorado County Freeway Service Patrol Motorist Assist by Type, January 1, 2024-December 31, 2024</b>		
<b>Type of Assist</b>	<b>Number</b>	<b>Percentage</b>
Mechanical	194	28.3%
Flat Tire	144	21%
Accident	61	8.9%
Abandoned	57	8.3%
Driver Related	54	7.9%
Overheated	49	7.1%
Out of Gas	47	6.9%
None – Not Needed	24	3.5%
Other	21	3.1%
Electrical	12	1.7%
Unsecured Load	11	1.6%
Debris Removal	7	1%
Vehicle Fire	5	.7%
Partner Assist	0	0%
Locked Out	0	0%

Approved for Agenda:

Woodrow Deloria, Executive Director