



This Commission meeting will be held at
330 Fair Lane, Bldg. A Supervisors'
Chambers, Placerville, California

COMMISSIONERS

Council Members Representing the City of Placerville

John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing the County of El Dorado

Lori Parlin, Wendy Thomas, George Turnboo

Contact the EDCTC: 2828 Easy Street, Placerville, CA, 530.642.5260 www.edctc.org

AGENDA

Regular Meeting

El Dorado County Board of Supervisors Chambers
330 Fair Lane, Building A, Placerville, CA 95667

Thursday, December 5, 2024, 2:00 PM

(or immediately following the Transit meeting, if after 2:00)

Agendas, Supplemental Materials, and Minutes of the Commission are available on the internet at:

<https://www.edctc.org>. Public records, related to an agenda item that is distributed less than 72 hours before this meeting, are available for public inspection during normal business hours at the EDCTC office and will be made available to the public on the EDCTC website.

PUBLIC PARTICIPATION PROCEDURES:

The EDCTC Meeting will be conducted as an in-person meeting at the location noted above. In addition, a remote teleconference address is listed for the public's convenience and in the event a Commissioner requests remote participation due to just cause or emergency circumstances pursuant to Government Code section 54953(f).

Public comment will be open for each agenda item, and citizens may comment virtually through Zoom utilizing the "raise hand" function. If you are participating by phone, please dial *9 to "raise hand". The Secretary to the Commission will call you by the last three digits of your phone number when it is your turn to speak. Your comments must pertain to the subject at hand and are limited to no more than three minutes. By participating in this meeting, you acknowledge that you are being recorded. Please be advised that if a Commissioner is not participating in the meeting remotely, remote participation for members of the public is provided for convenience only and in the event that the Zoom connection malfunctions for any reason, the Commission reserves the right to conduct the meeting without remote access.

If you choose not to observe or listen to the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 PM, Monday, December 2, to the Secretary to the Commission dkeffer@edctc.org. Your comment will be placed into the record and forwarded to the Commissioners. They may or may not be read at the meeting on your behalf.

The El Dorado County Transportation Commission is committed to ensuring that persons with disabilities are provided with the resources to participate in its public meetings. Please contact the Secretary to the Commission if you require accommodation at 530.642.5260 or email edctc@edctc.org.

[Webinar Access Link](#)

Webinar ID: 826 8994 9991

Phone: 1-669-219-2599

CALL TO ORDER AND PLEDGE OF ALLEGIANCE**ADOPTION OF AGENDA AND CONSENT CALENDAR**

Commissioners or staff may request that an item be removed from the Consent Calendar for discussion. Items requested to be removed from the Consent Calendar shall be removed if approved by the Commission. The Commission will make any necessary additions, deletions, or corrections to the agenda, and determine matters to be added to, or removed from, the Consent Calendar.

CONSENT CALENDAR

- 1. MINUTES FOR THE NOVEMBER 7, 2024, COMMISSION MEETING (KEFFER)**
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the November 7, 2024, Commission meeting.
- 2. OCTOBER 2024 CHECK REGISTER (KEFFER)**
REQUESTED ACTION: Receive and file the October 2024 Check Register.
- 3. 2025 COMMISSION CALENDAR (KEFFER)**
REQUESTED ACTION: Consider and adopt the meeting calendar for 2025 and cancel the July 3rd meeting.
- 4. DESIGNATE A REPRESENTATIVE FOR THE 2025 CAP-TO-CAP ADVOCACY EFFORT (DELORIA)**
REQUESTED ACTION: Designate the Executive Director to represent El Dorado County Transportation Commission at the 2025 Cap-to-Cap advocacy effort, in Washington D.C., scheduled for May 3 through May 7, 2025.
- 5. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2024/25 JULY THROUGH SEPTEMBER REPORT (THOMPSON)**
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2024/25 July-September Report.
- 6. SOCIAL SERVICE TRANSPORTATION ADVISORY COUNCIL APPOINTMENTS (BOLSTER)**
REQUESTED ACTION: By motion, appoint one member to the Social Service Transportation Advisory Council for a three-year term.
- 7. PROFESSIONAL SERVICES AGREEMENT FOR OFFICE COPIER/PRINTER (KEFFER)**
REQUESTED ACTION: Authorize the Executive Director to enter into a professional services agreement with WiZiX for a five-year equipment lease for a not-to-exceed amount of \$18,000, including a maintenance agreement.

NOTICED PUBLIC HEARING – 2:00 PM Allotted Time

- 8. TRANSPORTATION DEVELOPMENT ACT CITIZEN'S PARTICIPATION PROCESS FOR PUBLIC TRANSPORTATION (BOLSTER)**
REQUESTED ACTION:
 - Open public hearing regarding public transportation
 - Accept public comment
 - Close public hearing
 - Refer comments to the Social Services Transportation Advisory Council for review

OPEN FORUM

At this time, any person may comment on any item that is not on the agenda that is within the jurisdiction of the Commission. Please voluntarily state your name for the record. Action will not be taken on any item that is not on the agenda. Items requiring action will be referred to staff and/or placed on the next meeting agenda. Your comments will be limited to no more than three minutes.

BUSINESS ITEMS**9. FISCAL YEAR 2023/24 AUDIT REPORTS (THOMPSON)**

REQUESTED ACTION: Receive and file the Fiscal Year 2023/24 Audit Reports.

10. GOALS AND OBJECTIVES FOR CALENDAR YEAR 2025 (DELORIA)

REQUESTED ACTION: Adopt the Calendar Year 2025 Goals and Objectives for the Executive Director as established during today's discussion.

INFORMATION ITEM**11. DRAFT US 50 CAMINO SIGNAGE AND WAYFINDING – ACCESS MITIGATION PLAN (DELORIA)**

REQUESTED ACTION: No action required.

EXECUTIVE DIRECTOR'S REPORT**SOUTH LAKE TAHOE - CALTRANS - COMMISSIONER COMMENTS****RECESS TO CLOSED SESSION****12. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION: EXECUTIVE DIRECTOR****13. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATOR: COMMISSION DESIGNATED REPRESENTATIVE: COMMISSION CHAIR, UNREPRESENTED EMPLOYEE: EXECUTIVE DIRECTOR****ADJOURNMENT**

The next regular meeting is scheduled for 2:00 PM on February 6, 2025 at 330 Fair Lane Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: DECEMBER 5, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION
SUBJECT: NOVEMBER 7, 2024 COMMISSION MEETING

REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes (Attachment A) for the November 7, 2024 Commission meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: November 7, 2024 Minutes



2828 Easy Street, Suite 1, Placerville, CA 95667 www.edctc.org 530.642.5260

Councilmembers Representing City of Placerville: John Clerici, Jackie Neau, David Yarbrough

Supervisors Representing El Dorado County: Lori Parlin, Wendy Thomas, George Turnboo

Woodrow Deloria, Executive Director

ACTION MINUTES

Regular Meeting, Thursday, November 7, 2024, 2:00 PM

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Thomas called the meeting to order at 2:01 PM and Chair Thomas led the Pledge of Allegiance.

ATTENDANCE: Chair Thomas, Vice Chair Neau, Commissioners, Parlin, Saragosa, Turnboo, Yarbrough, South Lake Tahoe Ex Officio Cody Bass and Caltrans Ex Officio Alex Fong.

ADOPTION OF AGENDA AND CONSENT CALENDAR

There were no public comments received.

ACTION: Commissioner Turnboo made a motion to adopt the agenda and to approve or adopt items 1 through 4 on the Consent Calendar. The motion was seconded by Vice Chair Neau which carried as follows:

MOTION/SECOND: Turnboo/Neau

AYES: Neau, Parlin, Saragosa, Thomas, Turnboo, Yarbrough

ABSTAIN: None

NOES: None

ABSENT: None

1. MINUTES FOR THE OCTOBER 3, 2024, COMMISSION MEETING
REQUESTED ACTION: The Secretary to the Commission requests correction to, or approval of, the Draft Action Minutes for the October 3, 2024, Commission meeting.
2. SEPTEMBER 2024 CHECK REGISTER
REQUESTED ACTION: Receive and file the September 2024 Check Register.
3. OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2023/24 REPORT
REQUESTED ACTION: Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year 2023/24 July-June Report.
4. MASTER FUND TRANSFER AGREEMENT BETWEEN EL DORADO COUNTY TRANSPORTATION COMMISSION AND CALTRANS
REQUESTED ACTION: By motion, adopt Resolution 24/25.10, authorizing the Executive Director to sign a new Master Fund Transfer Agreement, No. 74A1631, between El Dorado County Transportation Commission and Caltrans.

OPEN FORUM

There were no public comments received.

INFORMATION ITEMS

5. 2025-2045 REGIONAL TRANSPORTATION PLAN AND NEXT GENERATION TRANSPORTATION INVESTMENTS STRATEGY UPDATE
REQUESTED ACTION: None. This item is for information only.

There were no public comments received.

6. DRAFT US 50 CAMINO SIGNAGE AND WAYFINDING – ACCESS MITIGATION PLAN
REQUESTED ACTION: None. This item is for information only.

There were no public comments received.

EXECUTIVE DIRECTOR'S REPORT

SOUTH LAKE TAHOE - CALTRANS – COMMISSIONER COMMENTS

ADJOURNMENT

The meeting was adjourned at 3:14PM.

The next regular meeting is scheduled for 2:00pm on December 5, 2024, at 330 Fair Lane Placerville, California.

CONSENT CALENDAR

STAFF REPORT

DATE: DECEMBER 5, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST
SUBJECT: OCTOBER 2024 CHECK REGISTER

REQUESTED ACTION

Receive and file the October 2024 Check Register (Attachment A).

BACKGROUND AND DISCUSSION

The attached check listing includes payments that merit further explanation:

- Extreme Towing*..... \$13,294.47
September 2024 professional services for the Freeway Service Patrol Program, Work Element 130. The contract with Extreme Towing was approved at the May 6, 2021, EDCTC meeting.
- Found Design LLC/Merje*..... \$18,244.03
July through August 2024 professional services for the US 50 Camino Signage and Wayfinding - Access Mitigation Plan, Work Element 282. The contract was approved at the February 1, 2024, EDCTC meeting.
- Fehr & Peers* \$36,334.37
- Fehr & Peers* \$7,297.16
July and August 2024 professional services for the Next Generation Transportation Investments Strategy, Work Element 263. The contract was approved at the February 1, 2024, EDCTC meeting.
- Sacramento Area Council of Governments (SACOG)*..... \$100,000.00
EDCTC contributes annually to SACOG for their federal planning and programming effort. This payment is for Fiscal Year 2024/25. Per EDCTC’s MOU with SACOG, EDCTC is obligated to allocate \$100,000 of Transportation Development Act/Local Transportation Funds. This allocation was approved at the May 2, 2024 meeting by Resolution 23/24.18.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: October 2024 Check Register

**El Dorado County Transportation Commission
Check Register
October 2024**

Date	Name	Payment	Memo
10/01/2024	Ameritas Life Insurance Corp.	543.00	October 2024 Dental
10/01/2024	Ameritas Life Insurance Corp.	72.20	October 2024 Vision
10/01/2024	Benefit Coordinators Corporation	235.88	October 2024 Life/Disability Premiums
10/01/2024	CalPERS Health	7,939.17	October 2024 Health Premiums
10/01/2024	Airespring	663.76	October 2024 Fiber optic internet
10/01/2024	Century Building Maintenance	500.00	September 2024 Building Maintenance
10/01/2024	De Lage Landen Financial Services	203.78	October 2024 Copy Machine Lease Payment
10/01/2024	El Dorado Hills Chamber of Commerce	225.00	Member ID 1201 11/1/24-10/31/25
10/01/2024	RTS IT, Inc.	1,123.50	October 2024 ITCare Silver Service Plan
10/02/2024	CalPERS Retirement System	4,405.86	October 2024 Contribution #1
10/02/2024	CalPERS Retirement System	563.87	October 2024 PEPRA Contribution #1
10/07/2024	Elan Financial Services - Visa DK	368.72	ADA Compliant Website & Office Expenses
10/07/2024	Elan Financial Services - Visa JB	20.63	Sacramento ITS Meeting
10/07/2024	Elan Financial Services - Visa KT	50.62	Zoom meetings and copy machine maintenance
10/07/2024	Elan Financial Services - Visa WD	6.00	Parking SACOG Funding Group
10/07/2024	Extreme Towing	13,294.47	* September 2024 Freeway Service Patrol
10/07/2024	Found Design, LLC	18,244.03	* Camino Signage and Wayfinding
10/07/2024	Roberts & Company, Inc.	25.00	September 2024 Accounting Oversight
10/07/2024	Sierra Office Supply & Printing	56.25	October 2024 Office Supplies
10/10/2024	Fehr & Peers	36,334.37	* 07/01/24-07/26/24 Next Gen Transp Inv Strategy
10/10/2024	Fehr & Peers	7,297.16	* 07/27/24-08/30/24 Next Gen Transp Inv Strategy
10/11/2024	Rimrock Water Company	59.70	October 2024 Water + Dispenser Rental
10/16/2024	CalPERS Retirement System	4,405.86	October 2024 Contribution #1
10/16/2024	CalPERS Retirement System	563.87	October 2024 PEPRA Contribution #2
10/22/2024	Able Electric	197.06	Install 2 motion sensor lights in the front parking lot
10/22/2024	Fehr & Peers	6,398.16	08/31/24-09/30/24 Next Gen Transp Inv Strategy
10/22/2024	PG&E	521.66	09/11/24-10/09/24 Utilities
10/22/2024	SACOG	100,000.00	* FY2024/25 Payment per MOU
10/22/2024	Sharon Petersen	4,608.00	November 2024 Office Rent
10/22/2024	Sierra Office Supply & Printing	17.67	October 2024 Office Supplies
10/22/2024	Umpqua Bank	72.20	September 2024 Analyzed Checking Fee
10/28/2024	Mountain Democrat	71.80	Public Notice Transit Public Hearing 12/5/24
10/28/2024	Sloan Sakai Yeung & Wong LLP	383.50	September 2024 Legal Services
10/30/2024	CalPERS Retirement System	4,405.86	October 2024 Contribution #3
10/30/2024	CalPERS Retirement System	563.87	October 2024 PEPRA Contribution #3
		<u>214,442.48</u>	

CONSENT CALENDAR

STAFF REPORT

DATE: DECEMBER 5, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST/SECRETARY TO THE COMMISSION
SUBJECT: 2025 COMMISSION MEETING CALENDAR

REQUESTED ACTION

Consider and adopt the meeting calendar for 2025 and cancel the July 3rd meeting.

BACKGROUND

El Dorado County Transportation Commission Bylaws state that the Commission meets the first Thursday of every month at 2:00 PM (or immediately following the El Dorado County Transit Authority meeting, whichever is later) in the El Dorado County Board of Supervisors' Chambers at 330 Fair Lane in Placerville.

DISCUSSION

The proposed 2025 meeting schedule is attached. Staff recommends canceling the July 3rd meeting. The Chambers have been confirmed as available for the 2025 meeting dates.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: EDCTC proposed meeting schedule for 2025 for the Commission meetings.

**EL DORADO COUNTY TRANSPORTATION COMMISSION
MEETING SCHEDULE FOR 2025**

Meetings are scheduled for 2:00 PM first Thursday of most months
in the EDC Supervisors' Chambers 330 Fair Lane, Placerville

Commission Meeting Dates
No meeting scheduled in January
02/06
03/06
04/03
05/01
06/05
07/03 Canceled
08/07
09/04
10/02
11/06
12/04

CONSENT CALENDAR**STAFF REPORT**

DATE: DECEMBER 5, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: DESIGNATE A REPRESENTATIVE FOR THE 2025 CAP-TO-CAP
ADVOCACY EFFORT

REQUESTED ACTION

Designate the Executive Director to represent El Dorado County Transportation Commission (EDCTC) at the 2025 Cap-to-Cap advocacy effort, in Washington D.C., scheduled for May 3 through May 7, 2025.

BACKGROUND

The Sacramento Metropolitan Chamber of Commerce sponsors a trip to Washington, D.C. for business and government leaders in the greater Sacramento region to meet with key federal decision-makers, including members of Congress, federal agencies, and others. This effort bands together local leaders for meetings with federal representatives and thus provides a greater opportunity for the region as a whole to obtain federal assistance, such as budget allocations, which address critical local and regional issues. For the 2025 calendar year, the Cap-to-Cap trip is scheduled for May 3 through May 7. Registration is expected to begin in mid-December. Executive Director Deloria has been appointed as the Co-Chair of the Transportation Team for this year's Cap-to-Cap delegation.

The Sacramento Metropolitan Chamber of Commerce establishes an effective preparation agenda prior to the Cap-to-Cap trip. Delegates are assigned to committees that spotlight particular issues, such as transportation. Each committee holds pre-trip briefings in which project advocates, such as EDCTC, educate the delegates about key issues. Project advocates also develop informational packets that are useful both as a reference for the committee members and as background material, or "leave behinds", for meetings with federal officials.

FISCAL IMPACT

The cost to attend the Cap-to-Cap trip is expected to be approximately \$5,000 per person, which is included in the fiscal year 2024/25 Overall Work Program and Budget.

Approved for Agenda:



Woodrow Deloria, Executive Director

CONSENT CALENDAR

STAFF REPORT

DATE: DECEMBER 5, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, FISCAL OFFICER
SUBJECT: OVERALL WORK PROGRAM BUDGET VS. ACTUAL COMPARISON FISCAL YEAR 2024/25 JULY THROUGH SEPTEMBER REPORT

REQUESTED ACTION

Receive and file the Overall Work Program Budget vs. Actual Comparison Fiscal Year (FY) 2024/25 July-September Report (Attachment A).

BACKGROUND

This budget vs. actual comparison is for the first quarter of fiscal year 2024/25. The purpose of this report is to compare the budgeted revenues and expenditures to the actual for the fiscal year by work element and to provide information relative to the financial position of the agency.

DISCUSSION

This attached summary report shows the budget vs. actual expenditures by work element.

A summary of the Commission’s total funds on hand, disbursements, and receipts for July through September are provided in the table below.

Fiscal Year Cash Balances

Public Funds Money Market and Checking Account Balances at July 1, 2024	\$1,516,333
Receipts	\$727,466
Disbursements	\$1,226,096
Public Funds Money Market and Checking Account Balances at September 30, 2024	\$1,017,703

Approved for Agenda:

Woodrow Deloria, Executive Director

Attachment A: OWP Budget vs. Actual Comparison FY 2024/25 July-September

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON JULY-SEPTEMBER FY 2024/25**

	Indirect Costs		Administration & Implementation of Overall Work Program		Intergovernmental Coordination		Transportation Development Act & Transit Administration		TIRCP & ZETCP Administration		Airport Land Use Commission		Freeway Service Patrol	
	Budget 50	Actual 50	Budget 100	Actual 100	Budget 110	Actual 110	Budget 120	Actual 120	Budget 122	Actual 122	Budget 125	Actual 125	Budget 130	Actual 130
Income														
LTF Funds			-	-	-	-	97,510.72	20,890.88	-	-	16,352.96	-		
LTF Funds-SACOG Payment														
TIRCP and ZETCP Admin									37,969.76	2,740.47				
Rural Planning Assistance (RPA)			79,969.25	12,101.31	134,137.44	37,371.40	-	-			-	-	-	-
Rural Planning Assistance (RPA) Grants														
STIP Planning, Programming, & Monitoring (PPM)			-	-	-	-	-	-			-	-	-	-
Surface Transp Block Grant Prog (Exchange)			-	-	-	-	-	-			-	-	-	-
STBG Exchange - Wayfinding Match														
Sustainable Communities-FTA 5304														
Freeway Service Patrol													200,129.95	46,739.70
Misc Income/Interest		26.68										-		
Total Income	-	26.68	79,969.25	12,101.31	134,137.44	37,371.40	97,510.72	20,890.88	37,969.76	2,740.47	16,352.96	-	200,129.95	46,739.70
				-		-		-		-		-		-
Expense														
Permanent Employees/Benefits	286,061.71	67,144.39	47,898.00	7,248.03	76,526.98	21,735.90	29,415.12	12,512.51	19,747.41	1,641.39	6,799.90	-	11,457.98	2,946.50
Building Lease & Utilities	68,296.00	21,949.81												
Office Expense	58,209.00	8,524.81	-	-	6,370.00	1,081.14	400.00	-	-	-	-	-	-	-
Professional Services	53,000.00	1,620.00	-	-	-	-	48,000.00	-	5,000.00	-	5,000.00	-	181,000.00	41,820.23
Indirect Cost Allocation	(466,615.61)	(96,924.54)	32,071.25	4,853.28	51,240.47	14,554.36	19,695.60	8,378.37	13,222.35	1,099.08	4,553.05	-	7,671.97	1,972.97
Indirect Costs Carryover from Prior Year	1,048.89													
	-	-		-		-		-		-		-		-
Total Expense	(0.01)	2,314.47	79,969.25	12,101.31	134,137.45	37,371.40	97,510.72	20,890.88	37,969.76	2,740.47	16,352.95	-	200,129.95	46,739.70
Current year contract retention accrued but not paid								-						
Prior year retention paid and billed to grant														
OWP Budget vs. Actual Expenses			15.1%		27.9%		21.4%		7.2%		0.0%		23.4%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON JULY-SEPTEMBER FY 2024/25**

	Regional Transportation Plan		Regional Transportation Plan Environmental Impact Report		Transit Planning		Next Generation Transportation Investments Strategy		US 50 Camino Signage and Wayfinding - Access Mitigation Plan		State & Federal Programming		Transportation Project Delivery & Oversight	
	Budget 200	Actual 200	Budget 200EIR	Actual 200EIR	Budget 221	Actual 221	Budget 263	Actual 263	Budget 282	Actual 282	Budget 300	Actual 300	Budget 310	Actual 310
Income														
LTF Funds	76,458.51	20,648.50	31,750.00	110.32	32,969.76	3,460.86	-	-	-	-	123,526.65	26,676.51	99,253.94	17,608.05
LTF Funds-SACOG Payment	100,000.00	-	-	-										
TIRCP and ZETCP Admin														
Rural Planning Assistance (RPA)	41,134.59	15,486.37	77,250.00	268.38	-	-	-	-			-	-	-	-
Rural Planning Assistance (RPA) Grants	-	-	-	-					58,487.16	21,727.92				
STIP Planning, Programming, & Monitoring (PPM)	-	-	-	-	-	-	-	-	-	-	54,000.00	13,500.00	54,000.00	13,500.00
Surface Transp Block Grant Prog (Exchange)	65,824.83	15,486.37	-	-	-	-	35,135.82	8,919.59	-	-	-	-	-	-
STBG Exchange - Wayfinding Match									6,454.13	2,414.21				
Sustainable Communities-FTA 5304							178,198.17	45,237.00						
Freeway Service Patrol														
Misc Income/Interest									-	-				
Total Income	283,417.93	51,621.24	109,000.00	378.70	32,969.76	3,460.86	213,333.99	54,156.59	64,941.29	24,142.13	177,526.65	40,176.51	153,253.94	31,108.05
		-		-		-		-				-		-
Expense														
Permanent Employees/Benefits	109,859.12	30,913.11	5,667.92	226.82	19,747.41	2,072.87	29,184.35	2,471.79	726.86	3,532.64	106,240.66	24,063.55	91,702.38	18,632.04
Building Lease & Utilities														
Office Expense	-	8.71	-	-	-	-	400.00	-	400.00	-	150.00	-	150.00	-
Professional Services	100,000.00	-	99,537.00	-	-	-	164,208.58	50,029.69	63,327.73	18,244.03	-	-	-	-
Indirect Cost Allocation	73,558.81	20,699.42	3,795.09	151.88	13,222.35	1,387.99	19,541.07	1,655.11	486.69	2,365.46	71,135.99	16,112.96	61,401.54	12,476.01
Indirect Costs Carryover from Prior Year														
		-		-		-		-		-		-		-
Total Expense	283,417.93	51,621.24	109,000.01	378.70	32,969.76	3,460.86	213,334.00	54,156.59	64,941.28	24,142.13	177,526.65	40,176.51	153,253.92	31,108.05
Current year contract retention accrued but not paid		-		-				5,558.86		2,027.11				
Prior year retention paid and billed to grant														
OWP Budget vs. Actual Expenses	18.2%		0.3%		10.5%		28.0%		40.3%		22.6%		20.3%	

**EL DORADO COUNTY TRANSPORTATION COMMISSION
OWP BUDGET VS. ACTUAL COMPARISON JULY-SEPTEMBER FY 2024/25**

	Active & Alternative Transportation Programs		Public Education & Outreach		Transportation Advocacy		Caltrans Indirect Cost Allocation Plan (ICAP) Excluded Costs		OWP Total	Total
	Budget 330	Actual 330	Budget 400	Actual 400	Budget 410	Actual 410	Budget	Actual	Budget	Actual
Income										
LTF Funds	77,051.70	11,445.14	-	-	74,125.76	10,901.22	1,000.00	23.26	630,000.00	111,764.74
LTF Funds-SACOG Payment									100,000.00	-
TIRCP and ZETCP Admin									37,969.76	2,740.47
Rural Planning Assistance (RPA)	-	-	81,758.72	6,954.43	-	-	-	-	414,250.00	72,181.89
Rural Planning Assistance (RPA) Grants									58,487.16	21,727.92
STIP Planning, Programming, & Monitoring (PPM)	-	-	-	-	-	-	-	-	108,000.00	27,000.00
Surface Transp Block Grant Prog (Exchange)	20,193.39	2,019.34	-	-	-	-	-	-	121,154.04	26,425.30
STBG Exchange - Wayfinding Match									6,454.13	2,414.21
Sustainable Communities-FTA 5304									178,198.17	45,237.00
Freeway Service Patrol									200,129.95	46,739.70
Misc Income/Interest	1,500.00	754.60			-	-	-	-	1,500.00	781.28
Total Income	98,745.09	14,219.08	81,758.72	6,954.43	74,125.76	10,901.22	1,000.00	23.26	1,856,143.21	357,012.51
		-		-		-			-	0.00
									-	0.00
Expense										
Permanent Employees/Benefits	58,994.16	8,456.33	48,969.81	4,165.33	33,946.24	4,131.04	-	-	982,946.01	211,894.24
Building Lease & Utilities									68,296.00	21,949.81
Office Expense	250.00	100.38	-	-	17,450.00	4,004.00	1,000.00	23.26	84,779.00	13,742.30
Professional Services	-	-	-	-	-	-	-	-	719,073.31	111,713.95
Indirect Cost Allocation	39,500.95	5,662.37	32,788.91	2,789.10	22,729.52	2,766.18		-	(0.00)	(0.00)
Indirect Costs Carryover from Prior Year									1,048.89	0.00
		-		-		-			-	0.00
Total Expense	98,745.11	14,219.08	81,758.72	6,954.43	74,125.76	10,901.22	1,000.00	23.26	1,856,143.21	359,300.30
Current year contract retention accrued but not paid						-			-	7,585.97
Prior year retention paid and billed to grant									-	0.00
OWP Budget vs. Actual Expenses	14.4%		8.5%		14.7%		2.3%		19.8%	
	25% of FY Complete									

CONSENT CALENDAR**STAFF REPORT**

DATE: DECEMBER 5, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER
SUBJECT: SOCIAL SERVICE TRANSPORTATION ADVISORY COUNCIL APPOINTMENTS

REQUESTED ACTION

By motion, appoint one member to the Social Service Transportation Advisory Council (SSTAC) for a three-year term.

BACKGROUND

In accordance with the Transportation Development Act Statutes and California Code of Regulations (TDA), it is the responsibility of the EDCTC, as the Regional Transportation Planning Agency (RTPA), to appoint members to the SSTAC. The members of the SSTAC are to be from a broad representation of social service agencies, transit users, and other members that the RTPA considers appropriate.

As the administrator of TDA funds for El Dorado County, EDCTC is charged with performing the annual Unmet Transit Needs process. As the recommending body to the Commission, the primary responsibility of the SSTAC is to review potential unmet transit needs in the County. The SSTAC's additional responsibilities are to identify potential transit needs and/or ways to improve the efficiency and effectiveness of the existing transit service. The SSTAC's secondary responsibilities may include the following:

- Advise the EDCTC on any major transit issues, including the coordination and consolidation of specialized transportation services
- Receive and document information regarding transit needs at public meetings and/or hearings, and disseminate that to their constituents
- Review productivity for new EDCTA service using EDCTA's performance measures
- Serve on an ad-hoc basis on various committees, such as the Regional Transportation Plan Advisory Committee
- Participate in various transit-related studies (Coordinated Human Services Transportation Plan, Triennial Performance Audit, Long- and Short-Range Transit Plan, etc.)
- Advocate for transportation alternatives for those in their region and/or segment of the population and represent those constituents at the SSTAC or EDCTA Transit Advisory Committee meetings
- Review and score Federal Transit Administration 5310 capital assistance grant applications, as members of the Regional Evaluation Committee

DISCUSSION

EDCTC recruited members of the SSTAC during November 2024. Potential members were recruited through a number of different methods as shown below:

- Contacting existing members to help recruit potential new members
- Consulting with EDCTA for potential members

Candidates completed a membership application related to their specific area of expertise and eligibility. EDCTC received the following membership application:

Potential Transit User – Commuter – (one vacancy)

Carolyn Zachry – Ms. Zachry is a regular user of the El Dorado Transit Commuter bus service. She has experience with several public transit options including Regional Transit Light Rail, Commuter Vanpools, and El Dorado Transit. She has served on several advisory committees and boards within El Dorado County and participated in the El Dorado County Chamber's Leadership El Dorado program.

Attachment A is a roster of current SSTAC members and indicates their representative position and term expiration date. In accordance with TDA Statute, SSTAC members are allowed to serve two consecutive three-year terms.

Complete SSTAC membership applications are available for review at the EDCTC office.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: 2024 SSTAC Roster and Terms

EDCTC SSTAC MEMBERS TERMS & EXPIRATIONS 2024			
NAME	POSITION	TERM	TERM EXPIRATION
Jordan Brushia	Social Service Provider - Seniors	TERM 1	APRIL 2025
Vacant	Social Service Provider - Seniors		
Vacant	Potential Transit User - Handicapped		
Carolyn Zachry	Potential Transit User - Commuter	TERM 1	DECEMBER 2026
Vacant	Social Service Provider - Disabled		
Jody Bailey	Social Service Provider - Disabled	TERM 1	APRIL 2025
Raelene Nunn	Potential Transit User - 60 yrs or older	TERM 1	MAY 2026
Vacant	Social Service Provider - Limited Means		
Brian James	Consolidated Transportation Service Agency	N/A	N/A
Kristen Halverson	Consolidated Transportation Service Agency	N/A	N/A

CONSENT CALENDAR

STAFF REPORT

DATE: DECEMBER 5, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: DANA KEFFER, ADMINISTRATIVE ANALYST
SUBJECT: PROFESSIONAL SERVICES AGREEMENT FOR OFFICE COPIER/PRINTER

REQUESTED ACTION

Authorize the Executive Director to enter into a professional services agreement with WiZiX for a five-year equipment lease for a not-to-exceed amount of \$18,000, including a maintenance agreement.

BACKGROUND

EDCTC staff produces most presentations, brochures, reports, and other documents in-house.

EDCTC currently has a five-year lease with Carbon Copy. This copier lease was initiated in February 2020 and terminates in February 2025. WiZiX recently purchased Carbon Copy.

RECOMMENDATION

Staff received three quotes for similar replacement equipment. Staff evaluated costs for maintenance, per copy fees, supplies, technical assistance, and other charges. WiZiX provided the lowest overall and long-term expense, as well as the most compatible equipment for our needs. Staff recommends a new five-year lease with WiZiX to be effective starting in February 2025.

Approved for Agenda



Woodrow Delora, Executive Director

NOTICED PUBLIC HEARING**Time Allocation: 2:00 PM***(This item will be addressed as close to 2:00 as is possible, but not before.)***STAFF REPORT**

DATE: DECEMBER 5, 2024

TO: EL DORADO COUNTY TRANSPORTATION COMMISSION

FROM: DAN BOLSTER, SENIOR TRANSPORTATION PLANNER

SUBJECT: TRANSPORTATION DEVELOPMENT ACT CITIZEN'S PARTICIPATION
PROCESS FOR PUBLIC TRANSPORTATION

REQUESTED ACTION

- Open public hearing regarding public transportation
- Accept public comment
- Close public hearing
- Refer comments received to the Social Services Transportation Advisory Council for review

BACKGROUND

The Transportation Development Act (TDA) §99238.5 requires El Dorado County Transportation Commission (EDCTC), as the Regional Transportation Planning Agency for the west slope of El Dorado County, to ensure the establishment and implementation of a citizen participation process which shall include provisions for at least one public hearing in the jurisdiction represented by the Social Services Transportation Advisory Council (SSTAC).

The El Dorado County Transit Authority (EDCTA) currently claims all TDA funds for transit purposes; therefore, the formal unmet needs process and analysis referenced in the TDA Statutes and California Code of Regulations no longer applies. This fact, though, does not preclude the need to identify potential transit needs and/or ways to improve the efficiency and effectiveness of existing transit service.

DISCUSSION

Pursuant to TDA requirements, the public hearing was noticed 30 days in advance on the EDCTC website, Facebook page, and in the Mountain Democrat. Fliers were made available online at the EDCTC and EDCTA web pages and were placed on EDCTA buses soliciting both verbal and written comments. Comments received during the 30-day comment period will be forwarded to the SSTAC for review and consideration, and, as appropriate, to the EDCTA.

Approved for Agenda:



Woodrow Deloria, Executive Director

BUSINESS ITEM**STAFF REPORT**

DATE: DECEMBER 5, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: KAREN THOMPSON, FISCAL OFFICER
SUBJECT: FISCAL YEAR 2023/24 AUDIT REPORTS

REQUESTED ACTION

Receive and file the Fiscal Year 2023/24 Audit Reports.

BACKGROUND

According to the Transportation Development Act (TDA), Sections 6661, 6662, and 6751, El Dorado County Transportation Commission (EDCTC) is required to submit reports of fiscal and compliance audits to the California State Controller within 180 days following the close of each fiscal year. The fiscal and compliance audits of the financial statements of EDCTC, the Local Transportation Fund, and State Transit Assistance funds have been completed by Richardson & Company, LLP. These audits are performed in accordance with Generally Accepted Auditing Standards by a certified public accountant and include a determination of compliance with TDA rules and regulations. Pursuant to TDA statute Section 99245, EDCTC also contracts with an independent fiscal auditor to conduct certified fiscal audits of all TDA claimants in the EDCTC jurisdiction.

For Fiscal Year 2023/24, these audit reports include:

- El Dorado County Transportation Commission
- El Dorado County Transportation Commission – Local Transportation Fund
- El Dorado County Transportation Commission – State Transit Assistance Fund
- El Dorado County Transit Authority (EDCTA)

The Commission has traditionally included and paid for the annual financial audit of the El Dorado County Transit Authority (EDCTA), in addition to the TDA portions of their fiscal audit. The approved EDCTC FY 2024/25 Overall Work Program and Budget includes the expenditure for the preparation of the fiscal year 2023/24 audits and reports for EDCTC, Transit and TDA Pedestrian and Bicycle claimants.

DISCUSSION

On December 2, 2024, Richardson & Company, LLP presented the El Dorado County Transportation Commission's audit reports to Chair Thomas and Vice Chair Neau. The presented audit reports included the El Dorado County Transportation Commission, the Local Transportation Fund (LTF), the State Transit Assistance (STA) Fund and the State of Good Repair (SGR) Fund. The Auditors also presented El Dorado County Transit Authority's audit reports to EDCTA Chair Turnboo and Vice Chair Yarbrough.

The results of the audit were a clean opinion and compliance testing was performed where Richardson & Company, LLP determined the Commission complied with the TDA.

The Management's Discussion and Analysis beginning on page 4 presents a narrative overview and analysis of EDCTC's financial statements during the fiscal year ending June 30, 2024.

In addition to the Audit Report, independent audit firms are also required to submit communications regarding the audit directly to the governing board. This communication is included as Attachment B. The audit reports are available for public review at the EDCTC office during normal business hours. The EDCTC agency financial statements are available online on the Commission's website at <https://www.edctc.org>.

Approved for Agenda:



Woodrow Deloria, Executive Director

- Attachments: A) FY 2023/24 EDCTC Audited Financial Statements
(*provided under separate cover*)
B) FY 2023/24 Governing Board Communication



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GOVERNANCE LETTER

To the Commissioners
El Dorado County Transportation Commission
Placerville, California

We have audited the financial statements of governmental activities and major funds of the El Dorado County Transportation Commission (the Commission) for the year ended June 30, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards* as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter. Professional standards also require that we communicate to you the following information related to our audit.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and *Government Auditing Standards*

As stated in our engagement letter dated August 13, 2024, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the internal control of the Commission. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we also performed tests of the Commission's compliance with certain provisions of laws, regulations, contracts and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit.

Planned Scope and Timing of the Audit

An audit included examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit involved judgment about the number of transactions to be examined and the areas to be tested.

Our audit included obtaining an understanding of the entity and its environment, including the system of internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We noted no internal control issues as a result of our audit.

To the Commissioners
El Dorado County Transportation Commission

We are required by the audit standards to identify potential risks of material misstatement during the audit process. We have identified the following significant risks of material misstatement as part of our audit planning: Management override of internal control and revenue recognition. These are the areas that the audit standards require at a minimum to be identified as significant risks.

We performed the audit according to the planned scope previously communicated to you in our engagement letter dated August 13, 2024.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Commission are described in Note A to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during fiscal year 2024. We noted no transactions entered into by the Commission during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements include the current portion of the compensated absence liability, grant receivables, indirect cost allocation, discount rate used to calculate the lease asset and liability, the net pension liability and the net other postemployment benefits asset. The net other postemployment benefits asset and net pension liability were determined by actuarial valuations. We evaluated the key factors and assumptions and data used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. Adjustments were proposed to true up invested in capital assets, record prior year balances and current year activity on lease assets and lease liabilities, and reclassify long-term portion of compensated absences for reporting purposes. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

To the Commissioners
El Dorado County Transportation Commission

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 20, 2024.

Management Consultations With Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the Commission’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Commission’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the required supplementary information (RSI) listed in the table of contents, which are RSI that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the Schedule of Direct and Indirect Expenses – Accrual Basis, which accompanies the financial statements but is not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information use of the Commission and management of the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.

Richardson & Company, LLP

November 20, 2024

BUSINESS ITEM**STAFF REPORT**

DATE: DECEMBER 5, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: GOALS AND OBJECTIVES FOR CALENDAR YEAR 2025

REQUESTED ACTION

Adopt the Calendar Year 2025 Goals and Objectives for the Executive Director as established during today's discussion.

BACKGROUND

The adopted Overall Work Program and Budget (OWP) for Fiscal Year 2024/25 serves as the primary management tool for the El Dorado County Transportation Commission (EDCTC). The OWP identifies the activities and a schedule of work for regional transportation planning in El Dorado County, excluding the Lake Tahoe basin. In addition, the annual OWP Goals and Objectives are established to help guide EDCTC's Executive Director and team. While many of the goals and objectives remain consistent from year to year, it is important to revisit them annually to ensure the agency's direction aligns with the priorities of partner agencies, state and federal transportation policies, and, most importantly, the region's transportation infrastructure needs.

DISCUSSION

To complement the work activities and end products included in the OWP, the following goals are recommended to provide a framework and structure for the coming year's planning, delivery, and advocacy efforts:

Goal: Community Based Planning:

Objective: Foster community engagement and public outreach through an inclusive and diverse transportation planning process. This effort aims to involve residents, community groups, and business organizations in decision-making and incorporate local insights, needs, interests, cultural aspects, and visions into project selection, planning, design, and implementation.

Goal: Funding Diversification:

Objective: Identify and secure diverse funding sources to support transportation projects, including grants, public-private partnerships, and state and federal funding opportunities.

Goal: Advocacy and Promotion:

Objective: Advocate for and promote federal and state transportation policies, guidelines, and programs that are in alignment with El Dorado County's unique needs and reflect the diversity of rural, suburban, and urban transportation challenges. Leverage statewide and regional partnerships to support this effort.

Goal: Adaptation and Resiliency:

Objective: Integrate climate adaptation and resiliency strategies into all regional transportation planning efforts across all modes of travel and for all users. This will enhance the useful life, safety, and operations of the transportation network while improving mobility, access, and safety for communities throughout El Dorado County.

Goal: Collaboration with Partner Agencies:

Objective: Strengthen collaboration with the City of Placerville, El Dorado County, El Dorado Transit, Caltrans, and other partner agencies, and stakeholders. Focus on identifying improvements and growth opportunities to ensure a unified approach to addressing transportation challenges.

Goal: Empower EDCTC Staff and Promote Achievement:

Objective: Diversify staffing workloads, provide cross-training opportunities, and offer avenues for professional development and succession planning to empower EDCTC staff and promote organizational achievement.

These goals provide a framework for the Executive Director to address specific challenges and opportunities associated with rural transportation planning in California. Regular evaluation and adaptation of these goals will be essential to respond to the evolving needs of the region.

The Executive Director and EDCTC staff request Commission discussion and direction on these goals for Calendar Year 2025.

Approved by:



Woodrow Deloria
Executive Director

INFORMATION ITEM**STAFF REPORT**

DATE: DECEMBER 5, 2024
TO: EL DORADO COUNTY TRANSPORTATION COMMISSION
FROM: WOODROW DELORIA, EXECUTIVE DIRECTOR
SUBJECT: DRAFT US 50 CAMINO SIGNAGE AND WAYFINDING – ACCESS MITIGATION PLAN

REQUESTED ACTION

None. This item is for information only.

BACKGROUND

El Dorado County Transportation Commission (EDCTC) partnered with Caltrans, El Dorado County, the City of Placerville, local stakeholders, and businesses to pursue grant funding to support the development of US 50 Camino Signage and Wayfinding – Access Mitigation Plan (Plan). EDCTC secured \$85,000 in Rural Planning Assistance from Caltrans in October 2023 to support the Plan. On December 7, 2023, EDCTC ratified an Advisory Committee to serve as the partnership and working group on the Plan. On February 1, 2024, EDCTC awarded a contract to Found Design, LLC (d.b.a. MERJE) to perform the work.

DISCUSSION

The purpose of the Plan is to help mitigate the impacts of the median barrier gap closures put in place by the US 50 Camino Safety Improvements project. The Plan aims to provide better information and route choices for the millions of interregional visitors to the Camino area. The Plan focuses on signage and traveler information strategies along US 50 from Placerville extending east of the Cedar Grove exit on US 50. The signage plan includes an extensive analysis of the existing routes and opportunities to access the agricultural region of Camino/Apple Hill™ north of US 50. Additionally, the wayfinding element of the Plan extends signage and wayfinding elements from US 50 onto local roads to disperse traffic throughout the greater agritourism region instead of focusing traffic onto Carson Road.

Elements of the Draft Plan were presented to the public and to the Commission at the November 7, 2024, EDCTC meeting. Since that presentation, input received from partner agencies and stakeholders has been incorporated and compiled to create the Draft Plan presented today. The Draft Plan is now under review by the advisory committee and stakeholders. Any additional input received will be incorporated into the Plan for Final Approval at the February 2025 EDCTC meeting.

Approved for Agenda:



Woodrow Deloria, Executive Director

Attachment A: **PENDING** Draft US 50 Camino Signage and Wayfinding – Access Mitigation Plan
(provided under separate cover)